

## Carey S. Thomas Library Global Learning Policy

*\*\* Global students are students enrolled in Fully Online Programs at Denver Seminary. \*\**

The Carey S. Thomas Library of Denver Seminary provides applicable resources and services for Denver Seminary students designated as Global students. Delivery of library materials to Global students may take the form of: (1) E-mail, where journal articles, chapters, or essays are scanned and e-mailed to students; (2) EBooks, which are downloaded directly by the students. (3) Library Electronic reserves on Moodle

### **Library Services**

The goal of the Carey S. Thomas Library is to support the curriculum and research needs of all Denver Seminary students, regardless of their physical location. The following policies and procedures apply to Global Students.

- All Denver Seminary students are eligible to access any electronic database available through Denver Seminary and Carey S. Thomas Library. Remote access to electronic databases is provided with remote access usernames and passwords. For access information, see our [Remote Access](#) page.
- All Denver Seminary students are eligible to borrow any EBooks available through the Carey S. Thomas Library. Generally, EBooks are available for a 7-day checkout.
- Global students may borrow up to 26 general collection books from the Denver Seminary Library (including libraries at branch campuses if located within 50 miles of their residence) for up to six weeks at a time. Reserve items may also be checked out, based on the rules in place at each library. Global students are personally responsible for returning any borrowed materials to the library.

Global Students may utilize Interlibrary Loan (ILL) services offered by the Carey S. Thomas Library for journal articles not available through our electronic databases. Students should access the [ILL web page](#) and fill out the ILL form for these requests, making sure to choose “Distance Student” in the affiliation field of the form. Global students are encouraged to use ILL services provided by their local libraries to borrow materials.

D.S. are responsible for any fees associated with lost or damaged items. Costs for lost books can be found on the library website.

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